

**District Framework for Attendance Support
Elementary Level**

Tier	Activities/Strategies	Staff Assigned	Resources	Dates of Activities
Tier 1: School-wide steps to encourage attendance among students through effective messaging and engagement, removing barriers to good attendance, and improving school climate.				
	Newsletter	Secretary		Monthly
	Social Media	Web Master		As needed
	Classroom Visits/Town Hall meetings	Counselors, and Admin		Monthly/As Needed
	Attendance Incentives	Staff Assigned by attendance team	School Index	Varies by building
	Remind and Dojo	Classroom Teacher and Dojo Mentor		Daily
	Bulletin Boards	Assigned by Attendance Team		Daily/Monthly
	All-Calls (positive message)	Principal		As Needed
	Nurse (Health Services)	Nurse and Nurse Associate		Daily
	After-School (21 st Cent.) <ul style="list-style-type: none"> • Use as a motivator • Attendance Booster • Social Skills Builder • Academic Builder 	After-School Building Coordinator	Site Coordinator Grant	3-5 days a week depending on building
Tier 2: Students at greater risk of Chronic Absenteeism, those who are close to or already missing 10% of the school year. Criteria: 5-9% + of school days to date.				
	Phone Calls	Teachers, counselor, Attendance Team		Daily as needed
	Letters	Attendance Team		Weekly

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	Parent Attendance Meetings (PAM)	Assigned by Team		As Needed
	Home Visits	Counselor, Social Workers, and Members of Attendance Team	District Truancy Officer	As Needed
	Attendance Check Ins	Teachers, Counselors		As Needed
	Attendance Challenges	Attendance Team		Dependent on Target Group
Tier 3: Strategies for the most troubled students, often involving not just schools but other agencies dealing with health, housing, social services, and requiring case management customized to individual student challenges. Misused 10% or more of days to date.				
	Home Visits	Counselors, Attendance Team	District Truancy Officer	Ongoing
	CPS	Assigned by Attendance Team		Ongoing
	PINS	Assigned by Attendance Team		If Available
	Administrator to Petition Directly to court	Principal		Ongoing
	Linkage to Gateway Longview, Monsignor Carr, Psychotherapy Associates of Niagara, Pinnacle	START Team, Attendance Team, Admin, Counselors		Ongoing
	Transportation for students as available	District Level Approval		All Year